

How the RSF grant received by Royal Roads contributed to sustaining a strong research environment.

During the 2021-22 fiscal year, the majority of the funds from the Research Support Fund were used towards salaries/benefits of staff in the Office of Research Services (1 permanent position, 2 temporary positions, and a portion of 1 additional permanent position).

Funds were also used for specific training (e.g. equity, diversity and inclusion (EDI), anti-racism, microaggressions) as well as for training and professional development for staff (e.g. attendance at Canadian Association of Research Administrators (CARA) conferences).

Staff provide assistance and support for both pre- and post-award activities including: funding searches; liaison with potential funders; assistance with proposal development; assistance with the development of budget requests; coordination of approvals and submission of the proposal; post award financial monitoring; financial reporting; and coordination of all other reporting. Office of Research Staff coordinate workshops for faculty with regard to proposal writing, post award administration, partnership development, and faculty have noted the value of having the support of the Office of Research Services.

Additional information/examples of how the Research Support Fund is used:

- 1) In the past we had the Research in Action booklet (in print and online) which showcases research conducted by faculty and students. The booklet has included a statement acknowledging support of the Research Support Fund in providing funds towards the costs of development and printing. This past year, we shifted to a fully online series of videos prepared by our Communications department. Any videos that used funds from the Research Support Fund as part of the development include a statement acknowledging the use of the funds.
- 2) The Scholarly Outputs and Research Activity booklet is produced annually and provides details of all research activity (books authored/edited; peer reviewed articles; presentations and key note addresses; external and internal funding; etc.) and acknowledges support from the Research Support Fund in providing funding towards the costs of developing the booklet. <https://www.royalroads.ca/research/research-rru/rru-research-publications-awards>
- 3) The University has a variety of wall panels showcasing research (faculty and students) which have been funded through the Research Support Fund and which include a statement acknowledging that support.
- 4) Staff within Research Services include a statement in their signature blocks acknowledging the support of the Research Support Fund.

Allocations for 2021-22

Distribution of RSF funds across the five expenditure categories (2021-22):

1. Research facilities	\$ 5,386.87	1.4 %
2. Research resources	\$ 36,786.30	9.7 %
3. Management and administration (including expected expenditures of funds brought forward for Apr-Jun 2022)	\$ 336,262.83	89.9 %
4. Regulatory requirements		
5. Intellectual property and knowledge mobilization		
Total	\$ 378,436.00	100 %

Total funding received in 2021-22: \$ 378,436

**Research Support Fund - Expenditure categories
2021-22**

